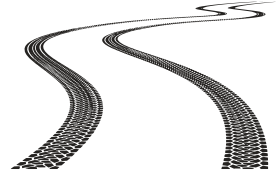


Are you a **Future Accountant?**

Get your career moving in the right direction with...

ACCOUNTS
EVOLUTION 2018



APPLICATION FORM

Colleague Name	
HR Number	
Job Title	
Dealership	
Email Address	
Date of Application	

INTRODUCTION

Before completing this application form take some time to review the Accountant or Assistant Accountant job description. You can access the Job Description through the Vertu Talent Page or www.vertucareers.com.

The application process is very straight-forward. Simply download the on-line application form, then apply by detailing in no more than 500 words why you believe you are suitable for the programme and your future career aspirations.

You will need to discuss your application with your General Manager or Divisional Finance Director and ask them to endorse your application. Once complete it's then submitted to the Talent Coordinator, Sue Smeaton at SSmeaton@vertumotors.com.

Applications must be received by 27 April 2018

On receipt of your application we will ask you to complete a number of on-line assessments, the results of which will form part of your application. These come via an email link from Talent Strengths.

There are 5 assessments which include:

- Numerical Reasoning - **minimum 50% pass rate required**
- Number Skills - **minimum 50% pass rate required**
- Verbal Reasoning
- Logical Reasoning
- Personality Questionnaire

The Talent Strength assessments should be completed by 04 May 2018, the results of which will form part of your application.

All applications will then be reviewed by a selection panel to determine who will be invited to a function specific assessment centre, which will involve:

- Role Play Exercises
- Group Tasks
- Presentation

STEP 1:

Complete the application form with your personal statement

Discuss your application with your GM/DFD.

Have the application endorsed and submit.

Link sent for you to complete the on-line Talent Strengths assessments which include:

Number Skills -minimum 50% pass rate

Numerical Reasoning - minimum 50% pass rate

Verbal Reasoning

Logical Reasoning

Personality Questionnaire

STEP 2:

Application and on-line assessments outcomes are reviewed by a selection panel.

Successful applicants are invited to take part in an Assessment Centre, which will involve:

Role Play Exercises

Group Tasks

Presentation

STEP 3:

Successful applicants are invited to join **ACCOUNTS EVOLUTION 2018** programme, and attend Launch Event.

A link is sent to complete a professional personality profile questionnaire.

STEP 4:

ACCOUNTS EVOLUTION 2018 programme begins.

COMMITMENT

Dear Colleague,

It is important to understand that should your application be successful we will be making a commitment to investing significantly in your development.

We will therefore expect you to make a similar commitment to your development. With this in mind please make absolutely sure that you are prepared to make this commitment prior to submitting your application to your General Manager.

These first set of questions will help you decide:

There will be a significant amount of work/development that will have to be done in your own time.

Are you prepared to invest your own time in this development programme?

The program may require you to travel to other dealerships for part of your learning and development.

Are you are happy to do this?

You will be required to attend a number of internal training courses, which may be located in various parts of the country, throughout the year.

Are you committed to attending these events?

Are you flexible in relocating to a different dealership (within your region) should your preferred role become available?

APPLICATION

HR Number		
Please tick as applicable	Accountant Evolution <input type="checkbox"/>	Assistant Accountant Evolution <input type="checkbox"/>
Full Name		
Email Address		
Dealership		
Current Role		
GM/Divisional Director Endorsement	Endorsed <input type="checkbox"/> Not Endorsed <input type="checkbox"/>	Endorser Signature
Name/ Role Endorser		

APPLICATION STATEMENT

To support your application, in no more than 500 words, please explain why you believe you are suitable for the **EVOLUTION 2018** programme and your future career aspirations.

APPLICATION ENDORSEMENT

(to be completed by the applicants Accountant or Divisional Finance Director)

Please confirm in no more than 250 word why you endorse your colleague and why you believe they would be successful in this EVOLUTION programme.

NEXT STEPS

Once you submit your on-line application you will receive a link to the on-line Talent Strength assessments.

There are 5 assessments which include:

- Numerical Reasoning - **minimum 50% pass rate required**
- Number Skills - **minimum 50% pass rate required**
- Verbal Reasoning
- Logical Reasoning
- Personality Questionnaire

Please ensure you complete these as soon as possible as your application is not complete until you do so. Your application will then be reviewed in conjunction with your assessment scores. If your application is successful, you will be invited to attend an assessment centre.

Thank you for your application – GOOD LUCK!